

**Minutes of the Norwich Airport Consultative Committee**

**held on Monday 1<sup>ST</sup> February 2016**

**at the Diamond Jubilee Lodge, Hellesdon Parish Council Offices**

- 1). **Present:**
- |             |                               |
|-------------|-------------------------------|
| J Sadler    | Spixworth PC (Chairman)       |
| L Wilkinson | Drayton PC                    |
| R Fisher    | Frettenham PC                 |
| P Norris    | Bristow                       |
| A Durand    | SaxonAir                      |
| Z Nelson    | Bond                          |
| K Clarke    | Horsford PC                   |
| S Gurney    | Norfolk County Council        |
| N Shaw      | Broadland District Council    |
| B Walker    | Taverham PC                   |
| P Mahoney   | KLMUKE (Vice Chairman)        |
| P Gadd      | NIA                           |
| A Cowles    | Hainford PC                   |
| P Walker    | S Strawless PC                |
| S Fidler    | Horsham & Newton St Faiths PC |
- Apologies:**
- |          |                        |
|----------|------------------------|
| R Pace   | NIA                    |
| A Bell   | NIA                    |
| M Gee    | Norwich Aviation Group |
| J Arnott | Old Catton PC          |

Minutes of the previous meeting held on the 2 November 2015 were agreed and duly signed by the Chairman as a true and accurate record of that meeting.

2). **Matters Arising:**

No matters arising.

3). **General Manager's Report**

Flybe has confirmed the launch of new direct flights from Norwich Airport to Exeter Airport in Devon. The new flights will operate six days a week from 24 March with one-way fares starting from just £17.49, available at [www.flybe.com](http://www.flybe.com). The new route is being supported by the Government's Regional Air Connectivity Fund. This supports routes that might not initially be commercially viable, giving airlines time to build passenger numbers and deliver more sustainable services. The announcement is further good news for Norwich Airport and we think this route will be popular with business and leisure passengers because the equivalent journey by road or rail takes five to six

hours. The fact that the Government is supporting the new service with its Regional Air Connectivity Fund is further recognition of Norwich Airport's role as a key economic driver in our region.

Passenger numbers for Malaga and Alicante were boosted by the flybe summer sale that was launched on the 7th of January, which covered flights up to the 20th of July. Seats are selling well. A second Jersey service for summer 2016 has also been secured through flybe

The airport's annual travel show was held on 23<sup>rd</sup> January. The event was very successful with increased bookings and revenue but lower footfall as the Norwich v Liverpool game was moved to a 1245 kick off.

The Company's overall performance continues to be ahead of budget despite challenges presented by the low oil price. We have now experienced our first spell of winter weather which can have an adverse effect on revenue. The challenge is now to maintain the performance throughout the winter to the year end in March.

The new Fast Track Security channel went operational on 25<sup>th</sup> January. This dedicated lane will enable passengers to be prioritised and reach the security search area quicker than the standard passenger. Tickets for the Fast Track channel will be available to purchase in the airport or online.

Construction of the high powered engine testing pen is complete except for some minor weather dependant line marking works. The facility is planned to go live in February 2016. NWI are engaging with the operators in the early part of February 2016 to ensure they understand how to use the facility.

Facilitating works for construction of the Northern Distributor Road (NDR), including airfield perimeter fencing, have started and the main works will commence in March 2016 and be completed by December 2017.

The Aviation Academy project is progressing rapidly. The redevelopment of the hangar building which is the chosen location is expected to begin in the next few months and the development timetable shows delivery of the completed facility at the end of 2016. Alongside the development of the physical Academy, a huge amount of work is being done to develop the curriculum for the engineering degree programme and a host of other courses including cabin crew training and airport operations training which will form the initial activity in the building.

#### 4). **Operations and ATS Report**

The Aerodrome Manual was reviewed and reissued in November 2015; the new issue incorporated the new Snow Plan for 2015/16 season.

New management safety policies issued, with the main change in the Aviation Policy to highlight human factor consideration.

A multi-agency emergency exercise was successfully completed during November. The exercise involved circa 300 players which included local college players.

The project to install a barrier to control access in front of the terminal building beyond the short stay car park is also underway.

### **Operational Occurrences**

- 04 Dec 15 Aircraft returned with a loose engine cowling.
- 09 Jan 16 CJ2 Executive jet experienced a low speed runway excursion during departure from runway 27. No injuries were sustained by passengers or crew. The airport was closed for nearly 4 hours until the aircraft could be removed and appropriate runway inspections had taken place. The flight has been confirmed to have been carrying a Manchester City FC football player and is in the public domain. The incident is under investigation by the Air Accidents Investigation Branch (AAIB), Civil Aviation Authority, the operator and the Airport.
- Appendix A - Complaints Register was discussed and noted.
- Appendix B - Restricted hours was discussed and noted.
- Appendix C - Noise & Flying complaints was discussed and noted.

### 5). **Offshore Helicopter Activity**

Chloe Smith MP and Shelagh Gurney had a meeting with the Airport - a further meeting to be arranged.

### 6). **AOB**

SG asked AD of Saxonair regarding ground running and if there was any further data on repositioning helicopters in different areas.

AD mapped two month's worth of data against the recording in Bush Road and there was no significant trend, this information will be shared at the next meeting.

SG asked if there were any plans to get a link to London City. This was not considered to be a priority.

### 7). **Date of next meeting**

16 May 2016 at Hellesdon PC Offices @ 14.00hrs

**CHAIRMAN**