

Minutes of the Norwich Airport Consultative Committee

held on Wednesday 12 July 2017 @ 1400 hrs

at the Diamond Jubilee Lodge, Hellesdon Parish Council Offices

1).	Present:	J Sadler	Spixworth PC (Chairman)
		J Anderson	Drayton PC
		R Fisher	Frettenham PC
		N Shaw	Broadland DC
		S Gurney	Norfolk County Council
		K Clarke	Horsford PC
		Z Nelson	Babcock
		L Rogers	Hainford PC
		R Pace	NAL
		P Gadd	NAL
		A Durand	SaxonAir
		S Fidler	H&NSF PC
		R Sear	Hellesdon PC
		M Gee	Norwich Aviation Group

Apologies:	J Arnott	Old Catton PC (Vice Chairman)
	P Norris	Bristow
	J Sayer	SSPC
	S Prutton	Hellesdon
	L Wilkinson	Drayton

Minutes of the previous meeting held on the 12 April 2017 were agreed and duly signed by the Chairman as a true and accurate record of that meeting.

2). **Matters Arising:**

- Update on Drones:

There is a consultation on Drones by EASA which closes on 15 September 2017. Regional & City Airports will be submitting their response. Regulations regarding drones will become much tougher. There will be two operational zones, 'prohibited' and 'restricted' which drones will not be allowed to enter. There will also be electronic identity added together with a greater understanding of the rules.

3). **Managing Director's Report**

Total passenger number year to date until the end of June are on budget. The airport has performed financially ahead of budget year for the first quarter.

ACC Meeting – 12 July 2017

flybe and Eastern Airways have announced a new 5 year franchise deal with all Eastern Airways flights operating with a flybe code from September and being sold by flybe.

The draft Master Plan has now been launched and is now in the 6 week consultation period. Adoption is planned for October. I will present the highlights of the Master Plan in a short presentation.

The opening of the Northern Distributor Road as created the opportunity to develop the north side of the airport for aviation and non-aviation use employment use. The site is now known as Imperial Park and a further Master Plan document for this site is being developed. The strategy will be supported by the Airport Master Plan outputs in October/November 2017.

4). **Operations and ATS Report**

A successful CAA ANSP Audit was conducted in May and the CAA Aerodrome Audit is due to take place in August.

There are some challenges around staff retention in some operational departments due to the effects of the local job market and introduction of the National Living Wage.

The Charlie Taxiway is planned to be resurfaced together with an airfield lighting upgrade during August- September with overnight possession to enable these works to be completed for a critical piece of airfield infrastructure.

Date	Summary	Action
22 04 17	A139 reported TCAS RA against PA28 in visual circuit, traffic information had been passed to both pilots and they were both visual with the other aircraft.	Reported to CAA.
14.05.17	Carcass of Swift found during a routine runway inspection.	Reported to CAA.
26.05.17	Aircraft pushed back without ATC clearance. Currently under investigation.	Reported to CAA.
04.06.17	Laser attack, aircraft landed safely.	Reported to CAA and local police.
07.06.17	During a routine runway inspection a Jackdaw was found at the Delta intersection of the runway.	Reported to CAA.

09.06.17	Norwich CAS Infringement by military aircraft.	Reported to CAA.
15.06.17	Aircraft lost RT inside Norwich CAS.	Reported to CAA.

JS asked if the re-surfacing of the runway was from capital expenditure or that the ADF is funding. RP confirmed it was capital expenditure. RP also confirmed that the ADF was fundamental to the operation of the airport – No ADF – No Airport.

4.1 Complaints Register –The register was reviewed and noted.

LR asked for confirmation of information given by a Sunwings pilot regarding the delay to a Thomson holiday flight. The information given that the runway was too short for the type of aircraft was totally incorrect, and the pilot had actually over fuelled the aircraft, which meant the aircraft was too heavy to take off on the runway. In order to get the weight down for the correct weight for departure that meant catering, baggage etc had to be unloaded. The fundamental issue was not an airport one but an airline captain one. The Captain told the passengers over the tannoy to write to their local MP's and complain about the length of the runway, which is totally inappropriate and inaccurate. RP complained to Thomson who investigated the matter and the Captain has subsequently been sent back to Canada.

Military aircraft movement in the vicinity was discussed and RP will issue contact details for the MOD for any complaints.

4.2 Register of late aircraft movements – discussed and noted.

4.3 Noise/flying complaints – discussed and noted.

5). **Offshore Helicopter Activity**

Helicopters were discussed and RP requested dates and times of helicopter movements when making complaints to be able to identify the helicopter movement in question.

6). **Norwich Airport Masterplan**

RP gave a presentation of the Airport Masterplan which has been sent out for consultation over a 6 week period.

RP took questions from the committee and explained this was a **draft** plan and was a **vision** for the next 30 years.

The committee will hold a separate meeting in August which will not include members of the Airport, to consolidate and submit the committee's comments on the plan.

- 7). **AOB**
- NS gave an update on SASIG.

- 8). **Date of next meeting**

11 October 2017 at Hellesdon PC Offices @ 1400hrs.

CHAIRMAN