

**Minutes of the Norwich Airport Consultative Committee
held on Wednesday 23rd April 2025 @ 1400hrs
Hellesdon Parish Council**

1) Present:	S Gurney	Norfolk County Council (Chairman) & Hellesdon PC
	R Pace	Norwich Airport Ltd
	P Langley	Norwich Airport Ltd
	O Newman	Bond Helicopters
	J Wright	NHV
	J Latchford	Taverham PC
	K Clarke	Horsford PC
	J Anderson	Drayton PC
	R Fisher	Frettenham PC
	M Grant	KLM UK Engineering
	M Booth	Broadland District Council & Sprowston TC
	P Daly	Spixworth PC
	L Rogers	Hainford PC
	J Dewing	SaxonAir Charter Ltd
	C Smith	Norwich City Council

Apologies:

G Hegarty	Horsham & Newton St Faith PC
A Lock	Hellesdon PC
A Tipple	Broadland District Council

2) Minutes of the previous meeting held 22nd January 2025 and any matters arising:

The minutes of the previous meeting held on the 22nd January 2025 were agreed by those present at the meeting, proposed by J Anderson, seconded by Martin Booth and duly signed by the Chairman as a true and accurate record of that meeting.

Matters Arising: None cited.

3) Managing Director's Report

Passenger numbers to the end of March were 430,000 which is a 23% year on year increase mainly due to the introduction of the Ryanair services to Alicante, Malta and Faro carrying an additional 75,000 passengers. Passenger numbers to Amsterdam increased by 4%, domestic and offshore passenger numbers reduced by 4%, holiday passengers increased by 1% and GA charter passengers increased by 68%.

We warmly welcomed Ryanair's decision to add a third weekly flight to Alicante this summer, providing even more choice for passengers travelling to the popular Spanish destination. The new Friday service will operate from 6 June to 24 October, complementing Ryanair's existing

Wednesday and Sunday flights.

Work continues on the Airport's Surface Access Strategy (ASAS). The final draft was submitted to the local planning authority in October, feedback was received in March, and we are reviewing what changes are needed for the ASAS to be adopted.

The project to upgrade the Terminal power was completed in February which will provide greater resilience and capacity for future power requirements.

Norwich Airport has chosen East Anglia's Children's Hospices (EACH) as its adopted charity of the year, from 1st April. The airport will work closely with EACH over the next 12 months to raise funds and awareness for the charity's invaluable work supporting children, young people, and families facing life-threatening conditions. As part of this new partnership, Norwich Airport's Managing Director, Richard Pace, and colleagues recently visited The Nook, EACH's purpose-built hospice in Norwich. The team had the opportunity to see first-hand the essential care and support the charity provides to families across the region. As part of this partnership, the airport recently hosted a Siblings day for siblings of children who have had or are receiving care from EACH, which included a behind the scenes visit to the airport, hands-on activities a stop at the airport's fire station and lunch. The airport is also looking to arrange an Airport Runway Run later in the year to help raise vital funds for the charity

Richard Pace
Managing Director
23 04 25

Action: SG/CS/MB to review with Norwich City Council and Broadland District Council why the Airport Surface Access Strategy draft took six months to review and provide feedback as this ultimately impacts/delays future plans.

4) Operations and ATS Report

CAA Aerodrome Audit conducted 4 – 5 Feb – some minor issues raised but overall, a good audit.

Terminal Power project completed.

Security Executive Group (SEG) meeting conducted.

Summer 25 planning completed; airfield opening hours adjusted accordingly.

Airfield remarking is underway overnight with Jointline which will take place over the next two months.

Mandatory Occurrence reports filed:

Date	Category	Details
08/01/2025	Ground Incident	A member of Air Ops noticed that flames were coming from the undercarriage of the Mock Aircraft on the Fire Training Ground. The RFFS reported this was normal when the rig was in use.
27/01/2025	FOD - Runway	During a routine runway inspection, a paint brush was recovered from the RW 27 threshold area.
30/01/2025	Aircraft Incident (Lights)	A light aircraft not fitted with lights landed on runway 27 at Norwich in dusk conditions. Whilst it was only a requirement to have lights at night, it made the aircraft difficult to see.
02/02/2025	Airspace Infringement	Norwich Airport Class D airspace infringement - PA28.
04/02/2025	Airspace Infringement	Norwich Airport Class D airspace infringement - 2 x RAF Typhoon.
05/02/2025	Bird Strike	Pilot reported possible bird strike on departure. Runway inspection conducted with one Skylark found.
24/02/2025	Bird Strike	KLM E190 struck a BH Gull on landing. Runway inspection followed with one carcass found. Aircraft inspected; no damage evident.
19/03/2025	Taxiway Excursion	Taxiway excursion by a visiting Jetstream, taxiing from the Saxon Apron and using the disused side of the Delta taxiway.
20/03/2025	Airprox	Airprox North of Norwich, outside of Class D.
29/03/2025	Full Emergency	GA aircraft called a MAYDAY at Felthorpe after loss of engine power.
30/03/2025	Airspace Infringement	Class D Airspace Infringement.
30/03/2025	Drone	Unknown drone sighted conflicting with the final approach, close to the airport.

Phil Langley
Operations Director
April 2025

4.1 Review of Complaints Register

Complaints log reviewed. All complaints received are also recorded for transparency. RP confirms all complaints received are taken seriously, investigated by the relevant department manager, reviewed by RP before the response is issued.

5) Offshore Helicopter Activity

RP confirms following the previous meeting and detailed information provided nothing further that can be added. RP advises Offshore passenger numbers are currently 4% lower than in previous years.

ON advises that NHV will be operating the same flight paths as last year and business levels remain similar to 2024, they do anticipate an uplift in activity during the summer months Jul-Oct.

JW confirms BOND will be operating three aircraft to a similar schedule as last year with timings dictated by the customer and offshore requirements.

6) AOB

JL asks if Exeter will be added for this summer, RP confirms that this service will not return for this summer due to aircraft availability.

SG also queried if Edinburgh would return. RP advised that whilst we were hopeful this service would resume, ultimately the airline decided against operating the service.

RP adds that the Regional & City Airports Aviation Development team are in regular communication with airlines and operators regarding additional/new services, but ultimately it is the airlines/operators who determine their operations.

7) Date of next meeting

23rd July 2025 (AGM)