

**Minutes of the Norwich Airport Consultative Committee  
held on Wednesday 26<sup>th</sup> October 2022 @ 1400hrs  
Hellesdon Parish Council Office**

<b>1) Present:</b>	S Gurney	Norfolk County Council (Chairman)
	R Pace	Norwich Airport Ltd
	K Clarke	Horsford PC
	B Leggett	Old Catton PC
	L Rogers	Hainford PC
	P Langley	Norwich Airport Ltd
	J Dewing	Saxonair Charter Ltd
	J P Williams	KLM Engineering
	J McClintock	Bristow Helicopters

**Apologies:**

S Reynolds	Bristow Group
A Giles	Norwich City Council
R Fisher	Frettenham PC
J Anderson	Drayton PC
M Gee	Norwich Airport Aviation Group
C Lake	Spixworth PC
G Hegarty	Horsham & Newton St Faiths PC

**2) Minutes of the previous meeting held 13<sup>th</sup> July 2022 and any matters arising:**

The minutes of the previous meeting held on 13<sup>th</sup> July 2022 will be re-circulated with correct heading for review and approval at the next meeting.

**3) Managing Director Report**

We are nearly at the end of the summer season and is a good point to take stock as to the rate of recovery being experienced. We are making solid progress and seeing steadily increasing passenger numbers however the industry generally, and our own airport, is yet to fully recover to pre-pandemic levels. Our figures are broadly in line with the latest ONS overseas travel and tourism figures (released June 2022) which showed UK residents' visits abroad trending significantly upwards but still at two-thirds of the pre-coronavirus numbers.

September saw passenger numbers exceed budget for the first time this year. The increase in passengers is due to the addition of a 3rd daily KLM rotation and an increase in helicopter and TUI passengers and a strong GA performance. Increases were offset by the cancellation of the Loganair route, reduction in the number of Exeter flights and reduction in Aberdeen

passengers

September passenger numbers growing to almost 73 per cent of pre-covid figures. It's too early to say what, if any, impact the cost-of-living situation is likely to have but we were heartened to see reports earlier this month by UK travel agents of a significant rise in bookings for overseas travel during September as consumers become more confident about taking holidays abroad. Half year passenger numbers are 222,000 and full year passengers expected to be circa 350,000 compared to 504,000 in FY20.

The East Anglian Air Ambulance (EAAA) has recognised Norwich Airport for its long-standing support with a special plaque celebrating their partnership over the years. The Airport has been named on the charity's 'thank you wall' at EAAA's state-of-the-art base at Helimed House, Hangar 14 as a token of appreciation as Norwich Airport donates free landing fees and charges to the East Anglian Air Ambulance, accounting for more than £75,000 worth of savings to the life-saving charity every year.

With the East Anglian Air Ambulance operating 24 hours a day, seven days a week, the highly trained crews need to be able to take-off and land around the clock. Norwich Airport supports this by allowing ease of access outside of its normal operating hours and the ability to 'switch on' the Airport's landing lights. The East Anglian Air Ambulance service has a state-of-the-art base at Norwich Airport and has been located there since 2001. During that time the EAAA has flown more than 32,000 life-saving missions across Norfolk, Suffolk, Cambridgeshire, and Bedfordshire from the Airport. It delivers highly skilled doctors and critical care paramedics by air or car to seriously ill or injured people in the region.

**Action:** RP to share a copy of the EAAA press release with SG.

Noise contours have been produced based on the actual aircraft movements at Norwich Airport for 2021 in accordance with the Environmental Noise (England) Regulations 2006. The number of dwellings within the 55 dB Lden and 50 dB Lnight noise contours has been determined and found to be nil within the Norwich Urban Area agglomeration. Therefore, strategic noise mapping is not required as part of the current round.

A separate non-statutory Helicopter Ground Operations Noise Assessment has also been conducted. The previous report was completed in 2016. The ground noise levels of helicopters operating at Norwich Airport, using the Western and SaxonAir aprons have been measured. Measurements were taken outside properties on both Holt Road, which are the nearest dwellings, and Bush Road, which have a much lower background noise level. These were found to be similar to the noise levels measured during a similar survey in 2016.

The helicopter activity since 2016 has also been reviewed. The same helicopter type, the Agusta Westland AW139, has carried out the large majority of the helicopter flights each year, and the number of air transport movements by helicopters has decreased since 2016, remaining at a similar level from 2018-2021, other than 2020 which had fewer flights due to the Covid-19 pandemic. This assessment therefore finds that the noise from the ground running of helicopters on the Western and SaxonAir aprons has not materially changed since 2016 and may have decreased as there are fewer operations which are individually producing similar noise levels.

Data gathering is in progress to provide a more granular level of carbon consumption in order for the Airport to be able to document a carbon reduction plan and achieve Airport Carbon Accreditation Status Level 2. There is also a project underway to replace the

electricity distribution panel in the Terminal building with the ability to introduce more meters to better understand where electricity is consumed. An additional project has also been initiated to install PV panels on the terminal roof to reduce the amount of electricity taken from the National Grid.

Richard Pace  
Managing Director  
26 10 22

#### **4) Operations and ATS Report**

Summer season is now well underway. Sufficient staff have been recruited and trained to meet the operational requirement. Most flights have run to schedule; however, there have been significant delays to a few flights, most of which resulted in extended opening hours. These delays have all been attributable to the airline or route congestion and have eased as we moved deeper into the season.

COVID 19 protocols continue to follow Government guidelines and have gradually been relaxed across the business. Passenger COVID-19 testing continues in the old TNAL offices in the Main Terminal but is due to close at the end of September.

Security compliance and training protocols continue with SES due to the resignation of the Security Manager – a replacement Security Manager has now been appointed and is due to start in October.

Winter Ops planning has commenced – planning meeting held, procedures reviewed, hire tractors on site, staff training underway.

Security Executive Group Meeting held with CAA and local authorities.

Completion of the EAAA project to install an extra stand on the Western Apron has been delayed due to issues with the laying of concrete in the extremely hot weather experienced over the summer which has resulted in some cracking.

Mandatory Occurrence reports filed:

Date	Category	Details
04/07/2022	Radio Failure	Student GECAR (HR20 QXC) inbound to Tower from Radar. The aircraft subsequently contacted the Radar frequency stating that he was unable to get two-way with Tower. The Radar controller called the Tower and through the landline the Tower controller issued a clearance for the aircraft to land which was relayed by Radar. The aircraft landed safely and taxied to Saxon Apron.
04/07/2022	Bird Strike (Confirmed)	Crew of Phenom reported a bird strike just before touchdown. Runway inspection was carried out and 1 x

		Wood pigeon recovered. No damage to aircraft.
13/07/2022	Bird Strike (Confirmed)	<p>TOM34M, Reg C-FPRP, Boeing 737-8FH landed on runway 09. During the landing roll-out struck a Herring Gull on the right-hand, lower stabilizer.</p> <p>No damage was reported to the aircraft, just a small amount of blood on the lower, right-hand stabilizer.</p>
20/07/2022	Ground Incident	<p>Premier Flight Training G-BSSC PA 28 landing runway 27 encountered a failure of the right-hand side main landing gear strut, resulting in the loss of hydraulic fluid.</p> <p>A very small amount of hydraulic fluid was found on the runway at the Charlie intersection, closest to the runway edge, which was also cleaned to allow normal runway operations to continue.</p>
22/07/2022	Class D Infringement	Air Traffic Services Assistant spotted a paramotor operating to the southeast of the Aerodrome.
26/07/2022	Laser Attack	HLE85E was enroute from a tasking when the pilot reported having been targeted with a laser which appeared to originate from the south-eastern edge of Norwich.
29/07/2022	Laser Attack	KLM52Y (E75L) reported a laser attack from their left whilst on a 2nm final for runway 27. They estimated the attack to come from approximately 3nm southeast of the airport.
31/07/2022	Laser Attack	KLM52Y, E175, reported a Laser attack at 4.7nm Final Approach to RW 27 at EGSN whilst flying an ILS.
08/08/2022	FOD	<p>During a routine runway inspection, a fuel straining probe was found on the runway 27 piano keys.</p> <p>Premier acknowledged the probe is off their PA34 G-JLCA</p>
13/08/2022	Laser Attack	At 2056z KLM52Y inbound for RWY27, approx. 3 miles off the coast reported a green laser attack which ATC reported to Norfolk Police.
14/08/2022	Ground Incident	G-LCYX an E190 under tow by KLMUKE to the EFT. The tug operator was working on their own to manoeuvre the aircraft into the EFT. No wing walkers were present during the manoeuvre. Once the aircraft was in position the duty AOO boarded the aircraft to see 3 persons were on-board.
16/08/2022	Local Standby	GFBEF, E190 landed runway 27 after an Air test. As the aircraft taxied along the runway to turn at the end and backtrack to vacate, the Tower controller observed a significant amount of smoke billowing from the port undercarriage. The aircraft then vacated at C and proceeded to park on stand 6. The Fire vehicles were positioned outside the Fire station and followed the aircraft to parking. The fire crews remained in position while the

		aircraft shutdown.
16/08/2022	AIRPROX	A Typhoon under control of Swanwick Mil came within 1.5 miles of an Augusta139 helicopter (BHL530) at the same level (3000 ft) under the control of Norwich Radar.
18/08/2022	Bird Strike (Unconfirmed)	A Swift was found during a routine runway inspection, no bird strike was reported and there was no obvious damage to the bird.
29/08/2022	Aircraft Ground Incident	At 2050 UTC, as the KLM52Y was taxiing through Holding Point Tango, the Captain reported seeing a person on the taxiway 'walking towards us and then moving onto the grass and was quite close to our right wingtip'. The ATSA called OPS1 and Security on UHF to go and see what was happening. Ramp was also asked on UHF if they'd seen anyone and they replied that the person was already with Security personnel at the Terminal (by now it was 2053 UTC.). Ops1 continued search the taxiways around the Terminal and saw no other people.
04/09/2022	Bird Strike	Bird strike on a departing King Air, Beech 200; one wood pigeon found on runway.
06/09/2022	FOD	A piece of hard material that appeared to be from a vehicle, was found near E1. After a brief investigation, it was confirmed that the part was from the AFM Musso offside rear wheel arch.
08/09/2022	Bird Strike (Unconfirmed)	During a routine runway inspection 2 x young Swallow carcasses were recovered abeam the runway, ATC were informed.
22/09/2022	Aircraft Tech Issue – Full Emergency	Tower Controller observed the LOG861 - AT46, conduct a go around from an ILS to RWY 27 due to a control restriction. The aircraft landed safely from the second approach and taxied onto stand.
27/09/2022	Bird Strike	During a routine runway inspection, the carcass of 1 x young Martin was recovered.

## 5) Offshore Helicopter Activity

The sector has now returned to pre-pandemic levels with helicopter traffic returning to 2019 levels.

The non-statutory Helicopter Ground Operations Noise Assessment has been completed with measurements taken both on the Western and SaxonAir aprons and outside residential properties on both Holt Road and Bush Road. The assessment concluded that the noise levels measured were similar to noise levels recorded during a similar survey in 2016.

SG advises that the majority of complaints received are generated by Ground Helicopter noise during the start-up procedures. RP confirms that the airport has only received three complaints relating to this issue and advises that residents need to contact the airport directly with such complaints so that these can be investigated.

## 6) Operating Framework Agreement

The agreement has now been signed by all relevant parties. Copies can be provided by request to [Debbie.edwards@norwichairport.co.uk](mailto:Debbie.edwards@norwichairport.co.uk)

**7) AOB**

KC asked about the possibility of holidays to Greece during the winter months.

**ACTION:** RP will feedback the request to RCA's Route Development Team to investigate.

SG advised of the sad passing of Vice Chairman Cllr Nigel Shaw during the summer.

The Vice-Chairman post will be reviewed at the next meeting – 11<sup>th</sup> January 2023.

**8) Date of next meeting**

11 January 2023

12 April 2023

12 July 2023 (AGM)